



ChildProtectionPeak

ABN: 21 132 666 525

NOTICE OF ANNUAL GENERAL MEETING OF QUEENSLAND ABORIGINAL AND TORRES STRAIT ISLANDER CHILD PROTECTION PEAK

Notice is hereby given that the Annual General Meeting of members of QATSICPP is to be held at the Hotel Grand Chancellor, 334 Flinders Street, Townsville and by Teleconference on Monday 12 November 2018 at 1.00pm.

To participate via Zoom Video Conference, please notify Lenny Dahlen, QATSICPP Member Engagement and Participation Coordinator lennydahlen@qatsicpp.com.au

To participate via teleconference, please phone 1800 556 264 after 12:55pm, enter Guest PIN 2900908 You will then be put in a holding pattern until the meeting convener enters the master meeting PIN.

AGENDA

1. Finance Statements and Reports

To receive and consider QATSICPP's annual report for the year ended 30 June 2018. The annual report comprises financial statements, the Auditor's report, the report of the Directors, and a narrative report on the activities over the course of the year.

2. Amendment of Constitution

This resolution is a special resolution, and to pass requires more than seventy-five per cent (75%) of the votes cast by members.

Resolution 1

"That the QATSICPP constitution be amended to remove the category of Affiliate Membership as explained in the attached Explanatory Note.

This requires the following specific amendments:

- (a) Remove in its entirety Clause 5.4, which provides for eligibility of Affiliate Members
- (b) Remove in its entirety Clause 8.2 on the rights of Affiliate Members
- (c) Remove in its entirety Clause 10 on the transfer of members between Full and Affiliate Membership
- (d) Remove the phrase at the end of Clause 11.1(c) on suspension of Members "(for Full Members) or clause 5.4 (for Affiliate Members)"
- (e) Remove the phrase at the end of Clause 12.1(c) on expulsion of Members "(for Full Members) or clause 5.4 (for Affiliate Members)"
- (f) Clause 23.2 which clarifies that there is no entitlement to vote of Affiliate Members
- (g) Remove the definition in Schedule 1 Definitions of "Affiliate Member - means a person or organisation admitted as an 'Affiliate Member' under clause 5 or transferred to 'Affiliate Member' under clause 10."



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Further, it is to be considered and voted upon by the membership in the event that Resolution 1, being the removal of the Affiliate Membership Category, is unsuccessful;

Resolution 2

“That the QATSICPP constitution be amended to include additional conditions pertaining to the category of Affiliate Membership”. This requires the following specific amendments:

1. Add to Clause 5.4, which provides for eligibility of Affiliate Members;
 - (d) provides child protection, statutory services, alternative care, family support, residential care, kinship, child and family wellbeing services and foster care and related services to the community which it services;
 - (e) agrees to comply with QATSICPP Statewide Practice Standards in the delivery of DCSYW funded child and family wellbeing services;
 - (f) is based in, or provides services to Queensland;

3. Election of Director

To elect a Director to fill a Regional Director casual vacancy for the **Urban Region**:

Nomination forms are attached to this notice at Attachment A, and must be received by QATSICPP no later than 7 days prior to the meeting.

Please RSVP to Mark Walker by Monday 5th November 2018 either via email mark.walkercompsec@gmail.com or 07 3102 4119.

By order of the Board,

Natalie Lewis
Chief Executive Officer
19 October 2018



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Notes:

Voting and Speaking Rights:

Under the QATSICPP Constitution, Full Member organisations are entitled to attend, speak and vote at General Meetings through their Member Representative. Associate Members are entitled to attend and speak at General Meetings through one delegate but may not vote.

Forms to appoint Member Representatives are attached at Appendix 1. Please complete the form and return it to QATSICPP at any time before the start of the meeting, or Member Representatives may bring it with them to the meeting.

Affiliate Members are entitled to attend General Meetings but may not vote and do not have speaking rights. Affiliate Members may not appoint delegates.

Proxy Voting:

A Member entitled to vote at a General Meeting is entitled to appoint a proxy to attend and vote on its behalf in place of its delegate/s.

A proxy appointment form is attached at Appendix 2, and must be completed and received at QATSICPP by 1.00 p.m. on Friday 9 November 2018.



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Explanatory Note:

Resolution 1

QATSICPP currently has two categories of membership, (a) Full Members and (b) Affiliate Members. QATSICPP has 29 Full Members and 0 Affiliate Members. The Affiliate Membership category has not been used since QATSICPP began. It is a very broad category that permits any organisation or individual to become an Affiliate Member if he/she has an interest in the objects of QATSICPP. Affiliate Members are entitled to attend, but not speak or vote at, general meetings.

The QATSICPP Board has recently, for the first time, received a number of applications for Affiliate Membership. This has given rise to consideration of the intent and impact of this membership category for QATSICPP and whether it remains relevant to QATSICPP. The current Affiliate Membership applications are on hold, pending the outcome of this Annual General Meeting.

The QATSICPP Board has formed the view that the category of Affiliate Membership should be removed from the QATSICPP constitution.

The primary reason for this position is that the original intent of Affiliate Membership was to support a strong collective voice, and broad and diverse representation. The Board considers that other strategies are more effective means to achieve these objectives. Genuine partnerships come through investment in relationships through the CEO and activities of the organisation. Other strategies exist to develop and maintain strong partnerships, such as Memorandums of Understanding, collective and collaborative advocacy campaigns (such as Family Matters), joint position statements, and collaboration on specific programs. Other organisations can be supporters of QATSICPP, but this does not need to be a formal constitutional matter. Supporters and partners are recognised in many different ways.

In addition, the Board considers that there are possible risks associated with the Affiliate Membership structure. The Affiliate Membership category is extremely broad. It includes any Aboriginal and Torres Strait Islander or non-Indigenous person or organisation. There is the possibility that the inclusion of Affiliate Members could pose significant reputational risks to QATSICPP. These organisations or individuals do not need to comply with QATSICPP Statewide Practice Standards or any other principles or standards consistent with QATSICPP's mission and values. Membership may be used advantageously by others to strengthen their organisational legitimacy and funding opportunities, with little benefit to QATSICPP, and importantly, potentially to the detriment of member organisations. The inclusion of Affiliate Members may also compromise the central pillar of self-determination of QATSICPP, distracting from the Aboriginal and Torres Strait Islander community controlled identity and nature of the organisation. While QATSICPP could invest time in managing these risks, we consider that the work required may outweigh any potential benefits and distract QATSICPP from its core purpose.

The Board therefore recommends that a special resolution to remove the category of Affiliate Membership from the Constitution be passed by members.



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This special resolution is as follows:

“That the QATSICPP constitution be amended to remove the category of Affiliate Membership. This requires the following specific amendments:

- (a) Remove in its entirety Clause 5.4, which provides for eligibility of Affiliate Members
- (b) Remove in its entirety Clause 8.2 on the rights of Affiliate Members
- (c) Remove in its entirety Clause 10 on the transfer of members between Full and Affiliate Membership
- (d) Remove the phrase at the end of Clause 11.1(c) on suspension of Members “*(for Full Members) or clause 5.4 (for Affiliate Members)*”
- (e) Remove the phrase at the end of Clause 12.1(c) on expulsion of Members “*(for Full Members) or clause 5.4 (for Affiliate Members)*”
- (f) Clause 23.2 which clarifies that there is no entitlement to vote of Affiliate Members
- (g) Remove the definition in Schedule 1 Definitions of “*Affiliate Member - means a person or organisation admitted as an 'Affiliate Member' under clause 5 or transferred to 'Affiliate Member' under clause 10.*”
- (h) Remove the phrase in the definition of Member contained in Schedule 1 Definitions “*or Affiliate Member*”.

Resolution 2

QATSICPP currently has two categories of membership, (a) Full Members and (b) Affiliate Members. QATSICPP has 29 Full Members and 0 Affiliate Members. The Affiliate Membership category has not been used since QATSICPP began. It is a very broad category that permits any organisation or individual to become an Affiliate Member if he/she has an interest in the objects of QATSICPP. Affiliate Members are entitled to attend, but not speak or vote at, general meetings.

The QATSICPP Board has recently, for the first time, received a number of applications for Affiliate Membership. This has given rise to consideration of the intent and impact of this membership category for QATSICPP and whether it remains relevant to QATSICPP. The current Affiliate Membership applications are on hold, pending the outcome of this Annual General Meeting.

This subsequent resolution is presented to ameliorate the risks identified in the explanatory memorandum pertaining to Special Resolution 1 and to enable QATSICPP to regulate membership on the basis of quality standards and service relevance to Aboriginal and Torres Strait Islander children, families and communities. The inclusion of additional conditions for membership eligibility is congruent with those conditions applied to the full membership category, but does not imply additional rights of speaking at AGM's or voting.



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APPOINTMENT OF MEMBER REPRESENTATIVE BY MEMBER (Full Member)

To: The Secretary

Queensland Aboriginal and Torres Strait Islander Child Protection Peak

14 Horan Street

T: 07 3102 4119

West End QLD 4101

We, (name of Member organisation):

.....

of (address of Member organisation):

..... being a

FULL MEMBER and entitled to appoint a Member Representative , appoint the person named below named as our representative to attend, speak and vote for our Member organisation on any or all matters at the General Meeting on Monday 12 November 2018.

Name:

Address:.....

Signed for the Member organisation by:

NameCapacity to sign this document..... Signature

.....Date.....

NB: Members can appoint representatives at any time up to the meeting.



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APPENDIX 2: APPOINTMENT OF PROXY BY MEMBER

To: The Secretary
Queensland Aboriginal and Torres Strait Islander Child Protection Peak
14 Horan Street
West End QLD 4101

We, (name of Member organisation):

.....

of (address of Member organisation):

.....

being a Full Member (financial) of QATSICPP, **appoint:**

the **Chairperson; OR**

(if you would like to appoint a person other than the Chairperson complete their details below)

Name of Proxy:

Address of Proxy:

as our Proxy to vote for our Member organisation on any or all matters at the General Meeting on Monday 12 November 2018 and at any adjournment of that meeting.

Signed for the Member organisation by:

Name Capacity to sign this document.....

Signature Date.....

NB: This form must be received at QATSICPP by 1.00pm on Friday 9 November 2018, and can be submitted by email at the address noted above.



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NOMINATION FORM – REGIONAL DIRECTOR QATSICPP BOARD - URBAN

| | | | |
|---|--------------------------|-----------|--------------------------|
| I HEREBY NOMINATE: | | | |
| Nominee: | | | |
| For a position on the QATSICPP board as a regional director | | | |
| Region: | URBAN | | |
| And representing the member organisation: | | | |
| Member organisation: | | | |
| I certify that this nomination is endorsed by (tick applicable box below) | | | |
| The Chairperson | <input type="checkbox"/> | <u>OR</u> | The Board |
| | <input type="checkbox"/> | | <input type="checkbox"/> |

| | | | |
|-------------------|--|------|--|
| Name of Proposer: | | | |
| Position: | | | |
| Organisation: | | | |
| Signature | | Date | |



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| | | | |
|---|--|------|--|
| I accept this nomination to the Board of QATSICPP as a Regional Director in the region listed above | | | |
| Name of Nominee: | | | |
| Position: | | | |
| Organisation: | | | |
| Signature | | Date | |

By accepting this nomination to the board of QATSICPP, I confirm that I have reviewed and commit to adhering to:

- the documentation relating to roles and expectations of individual directors posted on the QATSICPP website
- the QATSICPP constitution (also posted on the QATSICPP website)

I also understand that by accepting this nomination, I confirm that I will make myself available for 2 days in January to undertake regional director training. Note that a suitable date will be coordinated with the successful applicants.

This form must be received by QATSICPP Limited before 1pm, Monday 5 November 2018.

The form may be returned by

Mail: 14 Horan Street, West End QLD 4101.

or

Email mark.walkercompsec@gmail.com



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NOMINEE'S CONSENT

I, (name)

of (address)

consent to the nomination for election to the position of Regional Director of QATSICPP.

I have provided a copy of my bio for consideration of the membership and agree to my bio being used on the QATSICPP website in the event that I am elected as Regional Director.

I confirm that I meet the eligibility criteria to be elected as Regional Director:

- I am a current Director or employee of a full member (*delete whichever does not apply*) of the following organisation, which is a Full Member of QATSICPP
(insert name of organisation here):
- I am at least 18 years of age
- I am of Aboriginal or Torres Strait Islander descent
- I identify as an Aboriginal or Torres Strait Islander
- I am recognised by my community as an Aboriginal or Torres Strait Islander
- If elected, I commit to be bound by QATSICPP's policies and procedures including the Code of Conduct
- If elected, I will comply with Police Check and Blue Card Requirements
- I have completed / will complete within six months of being elected (*delete whichever does not apply*) a director's course approved by QATSICPP
- I understand that the term of the Regional Director's appointment is two years.

Signed by the Nominee:

Signature:.....

Date:.....

NB: This form must be received at QATSICPP before **1pm on Monday 5 November 2018** and can be submitted by email



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Current QATSICPP Membership by Regional Profile;

Urban

Aboriginal & Torres Strait Islander Community Health Service Brisbane Ltd
Kummara Association Inc
Kurbingui Youth Development Association Inc
Mindle Bygul Aboriginal Corporation
The Murri School (Aboriginal & Islander Independent Community School)
Kalwun Development Corporation
Kambu Aboriginal and Torres Strait Islander Corporation for Health

Regional

Central Queensland Indigenous Development Ltd
Cherbourg Regional Aboriginal & Islander Community Controlled Health Services
Mununjali Housing and Development Company Ltd
R.E.F.O.C.U.S Aboriginal & Torres Strait Islander Corporation
Cunnamulla Aboriginal Corporation for Health
Mudth-Niyleta
Townsville Aboriginal and Islander Health Service
Wuchopperen Health Service
Warringu Aboriginal & Torres Strait Islander Corp
Mulungu Aboriginal Corporation
Girudala Community Co-Operative Society Ltd.
Goolburri Aboriginal Health Advance Company Ltd
Gurriny Yealamucka Health Services
Marabisda Inc.
Mookai Rosie Bi-Bayan

Remote

Aboriginal & Islander Development Recreational Women's Association
Nai-Beguta Agama Aboriginal Corporation
Northern Peninsula Areas (NPA) Family & Community Services
Palm Island Community Company
The Cape York Partnerships Group Ltd. (CYP)

Torres Strait

Mura Kosker Sorority Incorporated
Port Kennedy Association